

TUNBRIDGE WELLS MOTOR CLUB

RULES

1. The Club shall be known as the TUNBRIDGE WELLS MOTOR CLUB. In these rules, unless otherwise stated, any reference to 'the Club' shall mean the TUNBRIDGE WELLS MOTOR CLUB.

2. MEMBERSHIP

- a) Membership: Open to any person who, having completed and signed the membership application form and having paid the current subscription in advance, and being duly proposed for membership by a fully paid-up member of the Club, is elected by the committee at one of its regular meetings.
- b) The committee shall confirm all admissions to membership.
- c) In the event of a decision of the Committee not to elect an applicant for any reason whatsoever, the applicant's subscription shall be refunded. The Committee reserve the right to exclude an applicant from Membership without giving a reason.
- d) Membership shall consist of:
 - (i) Life Members: On payment of a single subscription of ten times the annual subscription.
 - (ii) Members: On payment of the current annual subscription for the first year.
 - (iii) Honorary Members: Shall be invited and duly elected by the committee.
 - (iv) Family Membership: Two members of the same family, living at the same address and both over the age of 17 years at the time of joining - on payment of one annual family subscription.
- e) Membership other than Life Membership and Honorary Membership shall expire and shall fall due on the 1st January each year. Notice of expiry will be made by the Secretary one month prior to the date of renewal. If subscriptions are not received within 3 months from receipt of the notice of expiry, membership will lapse.
- f) No member shall participate in any of the club's activities or privileges after his or her subscription has lapsed.
- g) On receipt of the appropriate renewal subscription, the secretary will issue to each member a membership card, valid for the period of such subscription. Members are required to produce their current membership card taking part at any event held by the club or an event to which the club is invited, and may be excluded from the event if unable to do so.
- h) No one may enjoy the privileges of membership until a period of three days has elapsed from the date of election.

3 OBJECTS

The objects of the club are:

- (i) To further interest in motoring and motor sport.
 - (ii) To provide members with information, advice and assistance on matters connected with motoring and motor sport.
 - (iii) To watch local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to Motorsport UK.
 - (iv) To promote motor competitions in accordance with the requirements of Motorsport UK.
 - (v) To arrange tours, lectures, discussions and social and other meetings.
 - (vi) To afford members such benefits and privileges as it may be possible to arrange.
4. Every member must agree to abide by the rules of the Club.
 5. Members hold themselves honour bound in all cases of dispute or disagreement as to the interpretation of the Club Rules, to accept the decision of the committee as final and binding.
 6. The Club is essentially a Members Club and shall be conducted independently of any personal or business interests.
 7. The authority and responsibility for the transaction of the business of the Club for its management shall be vested in the committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established, other than those hereby expressly directed or required to be exercised or done by the Club in General Meeting.
 8. The President and Vice President of the Club and the Secretary, Treasurer, Auditors and Committee shall be elected at the Annual General Meeting, and subject to termination of office by resignation or otherwise, shall remain in such office until their successors are appointed at the next Annual General Meeting following their appointment. The retiring officers and other Members of the Committee shall be eligible for re-election.
 9. The Committee shall consist of not less than eight and not more than eighteen Members, exclusive of the President, Vice-Presidents, Captain, Treasurer, Chairman, Vice-Chairman, Secretary, and Competitions Secretary, who shall be ex-officio Members of the Committee. Two officers and four of the members of the Committee shall form a quorum. The Chairman and Secretary of the sub-Committees shall be ex-officio members of the Committee unless proposed to the committee at the Annual General Meeting.
 10. The Committee shall meet when summoned by the Secretary, who may convene a meeting of his/her own accord, or shall do so by the direction of the Chairman or on a requisition signed by one half of the Committee.
 11. It shall be the duty of the Secretary to advise Members of all Meetings giving not less than 21 days' notice, to attend in person, or by deputy, all Meetings of the Club and all Meetings of the Committee and to take minutes of the proceedings. Such minutes shall be entered in a book and presented for confirmation at the following Meeting. Copies of the minutes shall be circulated to all Committee Members 7 days prior to the date of the next meeting.
 12. All monies of the Club shall be banked by the Treasurer in the name of the Club and no Disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee. The appointed Treasurer of the sub-Committees shall at all times keep strict accounts of all monies held by such sub-Committees.

13. The Annual General Meeting shall be held at the Club Headquarters or specific place, in April, each year. The Annual General meeting shall:
 - (i) Receive from the Committee a full statement of accounts duly signed by the Auditors showing the receipts and expenditure of the year ending 31st December and set or confirm the subscription for the following year.
 - (ii) Receive from the Committee a report of the activities of the Club, during the said year.
 - (iii) Decide on any resolutions which may be duly submitted to the Meeting as hereinafter provided.
 - (iv) Elect the President, and the Vice-Presidents and the Secretary and Treasurer of the club, and, if appropriate, the Solicitor and Auditors.
 - (v) Elect the Committee.
14. At least 21 days' notice of all General Meetings shall be given, but the non-receipt of such notice by any Member shall not invalidate proceedings.
15. If any Member wishes to put forward a resolution to the Annual General Meeting, the text of such a resolution shall be sent to the Secretary at least 14 days before the date of such a meeting so that it may be included in the Agenda, and the Member should be present at the Meeting at which it is discussed.
16. No one can take part in General meeting unless he or she has been duly elected as a Member of the Club and has paid his or her subscription according to the Rules.
17. Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all Committee meetings a majority of votes shall decide a resolution. At all General Meetings any twelve Members may demand a poll, and thereupon the Meeting Shall be adjourned to a time and place to be named by the Chairman and a postal vote shall be taken of all Members of the Club. The decision, of the Members as shown by such postal vote, shall be reported to the adjourned meeting, and shall be deemed to be the decision of such meeting.
18. All Motor competitions promoted by the Club, shall be held under the General Competition Rules of Motorsport UK and in accordance with any other requirements of Motorsport UK. Any Member convicted of an offence arising out of his or her being in charge of a motor vehicle in any Club event or on Club business shall thereupon be liable to expulsion from the Club under rule 19.
19. It shall be the duty of the Committee if at any time they shall be of the opinion that the interests of the Club so require, by letter to invite any Member to withdraw from the Club within the time specified in the letter, and in default of such withdrawal to submit the question of his expulsion to a Meeting of the Committee to be held within six weeks of such a letter. Members of the Committee shall be given at least seven days' notice that a question of withdrawal or expulsion is to be discussed at a Meeting of the Committee. The Member whose expulsion is under consideration shall be given at least seven days' notice of such a meeting and shall be allowed to offer an explanation of his or her conduct verbally or in writing and two-thirds of the Members present shall then vote for his expulsion. He or she shall thereupon cease to be a Member of the Club.
20. The Committee shall have the power to appoint any sub-Committee to meet on its behalf in respect of any matter which is specifically referred to such a sub-Committee. The appointed sub-Committee shall be able co-opt onto the said sub-Committee whoever they think fit to further the interests of the Club. The appointed officers of the sub-Committee shall keep minutes of their Meetings and records of all expenditure, and will be duty bound to produce these minutes at each Meeting of the Committee.
21. Any Member of the Committee who shall, without sufficient reason, absent himself from three consecutive Committee Meetings, will be understood to have resigned his position on the Committee.

22. Every Member shall be furnished with a copy of the club Rules on election to the Club.
23. The Club colours are light blue, dark blue and red.
24. The name of the Club shall not be used for business or advertising purposes by any Member, unless written permission has been granted by the Committee prior to using the Club name.
25. The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the request of the majority of the Members. If the resolution of dissolution be duly passed, the committee shall forthwith liquidate the affairs of the Club and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.
26. Revisions to these rules shall be made only at a properly convened General Meeting.

Committee Meetings

The Agenda for all Committee Meetings shall be as follows:

1. Apologies for Absence
2. Minutes of the last Meeting
3. Matters arising from the minutes
4. Outstanding and unresolved matters brought forward
5. Treasurer's Report
6. Secretary's Report
7. Competitions Report
8. Past Events
9. Future Events
10. New Members
11. Any other business
12. Date of the next Meeting